

ICMCI Annual Meeting

Objectives:

1. To conduct the business meeting of ICMCI
2. Networking and exchange on a global scale between IMCs
3. To congregate members attendance globally –who can learn from institutes outside their region.
4. To educate and assist IMCs to be better – sharing best practices, new systems and methodologies, etc.
5. To educate members with updates regarding the ICMCI activities that would impact their day to day operations.
6. To discuss global scale issues.
7. To induct Delegates to fulfill their role according to ICMCI procedures.
8. To induct IMC Board members to fulfill their role according to ICMCI expectations.
9. To induct IMC CEO's and provide knowledge of expectations of involvement with ICMCI.

Guidelines and logistics:

Meeting should be held over 1 day within one day after the conference.

Host countries may briefly highlight their local offering and business opportunities but not at the cost of the value to IMCs gaining valuable tools to assist their institutes.

The meeting is for Board to deliver on its performance / delegates measure its success and provide feedback and direction for the following period.

Ideally the logistics should be such that:

- A major international airport is within one hour of the meeting venue.
- The meetings should ideally be held in one venue and all hotels should be within 5-10 minutes walking/shuttle distance.
- Shuttles should be provided where walking is not practical or safe
- Country venues must have a stable local political and social environment
- Hotels offered should have a variety of rates allowing for countries who have low levels of affordability.
- Pricing to be consistent with the previous meeting.
- Attendance fee of ICMCI Board members to the meeting is waived considering the many meetings they would participate in during their term.

Document prepared by ICMCI Governance Committee Presented to Trustees in the 2014 Annual Meeting, Seoul - Korea

Important Notes: document amended to reflect the following:

1. ExCom is changed to Board as per the new governance approved since.
2. Trustees is changed to Delegates as per the new governance approved since.
3. Address of ICMCI on letter head changed to new address starting 2017.