

CMC-Global (ICMCI) Board Meeting PUBLIC SUMMARY

Public Summary of the Board Meeting number 4/2021-2022

Date of the meeting: Tuesday 17 May 2022

Introduction

The board meeting agenda comprised of (8) items to include the actions while covering day-to-day operational matters.

Following is a summary of updates and decisions:

Chairman's introductory remarks:

- The Chair thanked the board for joining this meeting which will focus on the daily business and the preparation for the face-to-face strategy board meeting in Vienna in June.
- **Nomination process for the Secretary Role:** Nick Warn accepted to take this role while the official appointment will take place when the new board is established in October 2022 to announce the post as a vacancy with one candidate identified in case any new board member expresses interest to take this role.
- **Update on the ISO 20700:2017 review:** Robert addressed the Systematic Review process by ISO that started March 2022 where ISO asked the standards bodies in each country to provide input to the following by 14 August 2022:
 1. should be withdrawn, stating the reasons,
 2. should be revised and therefor indicating the reasons for revision, or
 3. should remain unchanged.

ICMCI should be very active in the review process for the community to know that the organization is engaged with this. This was addressed during the Chair update on 28 April 2022 and can be addressed at the International Consultants Day event. Also, the PSC will hold a meeting with the Trainers on 28 July to discuss the input received from the trainers based on their experiences of delivering the Iso Checklist training to consultants and how to improve the standard.

- **Hub Meetings:** All the hub meetings are taking place virtually starting COVID-19, however, as there is no policy for the business model of the participation fee in the virtual events, the IMCs can follow their own model for participation against a fee.
- **Strategy Meeting in Vienna:** The board confirmed their trip to Vienna to conduct the Strategy meeting which will be focusing on the three strategic pillars with a unified discussion format.

Updates from Committee Chairs and Liaisons:

- **PSC:** During the ICD event, the preliminary findings of the NCI data will be presented and the IMCs survey to assist with data validation will be announced, however, the full report will only be available after the input from IMCs to the survey is received.
- **QAC:** Nick Warn confirmed that all assessments are in progress according to the program plan and are conducted virtually till QAC gets to the point that on-site assessments are possible. The IMCs were reminded of the published Competence Framework and Code of Conduct which will take full effect from October this year (2022) with positive feedback received. The QAC is still investigating the possibility of building a business case to join the IAF and become a formally recognized accreditation body. A meeting with the new CEO of the IAF is arranged for more guidelines on the process. ICMCI will continue to keep the channels open with CMI and to position itself internationally to get benefits of the Chartered initiative.
- **Marketing:** The new committee members discussed all the past activities and how to move forward with marketing plans, while it was recommended to have a part time resource to work on the marketing initiatives and this will be discussed during the strategy meeting in Vienna.
- **The Future of Management Consultancy:** This initiative is progressing as planned, especially with working with outsourced and national networks for organizing the different events. The findings of this initiative will be announced in October 2022.
- **The membership committee:** It was agreed the committee will move forward with its activities till its ToR is developed by the governance taskforce for further clarity of accountabilities and responsibilities.



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Secretary – Update:

- The stakeholder review: This taskforce was composed and chaired by Jeremy Webster. It is planned to have two meetings before the June strategy meeting to have a concrete proposal and the board recommendations will be announced during the Annual meeting of delegates in October 2022.
- **Annual Meeting official announcement to delegates:** The meeting date was announced to take place on 13 October 2022. However, the resolutions and annual meeting documentation for delegates will be announced 60 days before the meeting date.
The board discussed the format of the Annual Meeting, i.e., virtual, physical, or Hybrid format given the fact of successful virtual meetings for the past two years with good attendance. Also, the board advised that it will be desirable to consider a face-to-face, taking into consideration any conference would require a sponsor to ensure that there is no financial risk to ICMCI, as well as the current geopolitical uncertainty. This will be discussed further at the strategy board meeting and announced accordingly.

Treasurer – Update: The board was briefed as follows:

- 1) The cash flow is in a good position at Euro 128K.
- 2) The accounts receivables are moving on after the new bank account matter was resolved.
- 3) The revenues for the duration July 2021 – May 2022 are Euro 142K while it was Euro 166K for the same period the previous financial year. The higher expenses are related to the recovery plan and the discounts included in the annual membership fees

Executive Director Update:

- The bank access is now in the hands of the secretariat.
- The business automation started and now the secretariat is in progress with the local support provider to establish the CRM.
- A series of webinars targeted for the benefit of the IMCs will be announced.

NSPC and Governance review:

The first NSPC meeting in the cycle will take place on 20 May 2022 in which the layout for this year election will be determined in addition to the call for board nomination to address the vacancies to be announced in June.

The Governance review draft report will be presented to the board during the strategy meeting in June based on all input from the governance taskforce members related to: maturity state of the organization, the working relationships between the Executive Director and committees, the board and the committees, the role of the hubs, the volunteer levels of different accountabilities, and the role of NSPC.

**Date of next meeting: 2 & 3 June 2022 at 08:00 UTC
Face-To-Face board meeting**