

CMC-Global (ICMCI) Board Meeting PUBLIC SUMMARY

Public Summary of the Board Meeting number 1/2020-2021

Date of the meeting: Tuesday 18 August 2020

Introduction

The board meeting agenda comprised of (8) items to include the update on the Strategy and actions while covering day-to-day operational matters.

Following is a summary of updates and decisions:

Chairman's introductory remarks:

The Chair thanked the board for their efforts and contribution during the pandemic time. Also, discussed the preparations for AGM 2020 and the productive meeting of the 2020 Onwards taskforce as currently the committee is focusing on meeting with the IMCs in the Asian/Pacific countries. The strategic discussion.

Treasurer – Update:

- The board were briefed on the Grant Thornton auditor status, and decided to continue with the local auditor since the majority of the auditing process was done. The final audit report will be signed by The Standard for Auditing Co. An international auditing firm will be identified for the audit process of 2021 and recommended during the AGM on 14 October 2020.
- The board decided to continue working with the IMCs who are facing a financial issues to accept the payment instalments scheme as proposed by the treasurer with no reduction of annual fees as this will affect the ICMCI approved budget.

Secretary – Update on AGM and agenda preparation:

- The official date of the annual meeting of Delegates 2020 will take place on 14 October 2020 virtually due to COVID-19, a two on-line sessions will be scheduled during the day which will allow delegates from all time zones to participate. The arrangements/details of those sessions are to be announced to delegates in proper time and as per the AGM timeline set and agreed on.
- The voting delegates list is defined based on the membership survey received and the voting process will be electronically administered as planned.
- The Announcement of AGM Documentation will be on 24 September 2020.
- The recorded videos covering the updates from board and chairs of committees to present their reports, will be announced on 1 October 2020 which is two weeks of the AGM date.

Committee update – Membership Committee Chair

Glenn Yonemitsu accepted the board invitation as the third committee to have a direct discussion with the board of the committee activities to support the membership growth. The board was briefed on committee activity areas, and the revised committee ToR which could enhance the committee activities by adopting an open and supportive approach to support the development of IMCs.

The CMC and IMC growth will be thoroughly discussed during the strategic discussion in the September board meeting and based on the IMCs and CMCs growth reports presented by the membership committee chair and the membership analysis 2007 – 2020 showing the CMC growth as shared by ICMCI Secretary.

Updates and Decision Items from ED and Liaisons:

The board reviewed and approved most of the reports that will be included in the annual report, except the missing treasurer and draft budget reports, which will be prepared by both the treasurer and ED when the audit report is completed. However, the following reports are not approved yet till included the recommendations of the board:

- 1) The Code of Conduct will be finalized after the group discussion of the different views of the conflicts of interest to the volunteers paid work and if a certain procedure is needed.
- 2) The MGS report and outline next actions with feedback to Membership Committee
- 3) The MGS and the membership reports to be verified and amended as per input from the board.

Date of next meeting: virtual meeting on 16 June 2020 2020 via Zoom Link

<https://us02web.zoom.us/j/948819141?pwd=TjNIQnVhYVFiNWtsR1hubmw5RDlvZz09>