

## CMC-Global (ICMCI) Board Meeting

### PUBLIC SUMMARY

#### Public Summary of Board Meeting number 6/2017

##### Date of the meeting:

Monday, the 20 November 2017

#### Introduction

The board meeting agenda comprised of (11) items to include updates from all board members and ED on their activities, initiatives and preparations for the upcoming events and deliverables.

#### Following is a summary of updates and decisions:

##### Chair - Updates

Sorin and Dwight attended the IMC USA annual conference in October. Members of IMC USA were invited to be engaged with CMC-Global activities and committees.

Opportunities through NGO and its affiliate partners such as CoNGO will be explored through attending several events as announced.

By-laws taskforce will meet in London to stabilize the governance/Bylaws of CMC-Global in light of previous discussions with Board and annual conferences.

Jeremy updated the board on the ChMC framework as developed by a steering committee of IMC UK and he confirmed that the implementation focus will be inside UK and not internationally.

Developing and documenting applicable KPIs for IMCs and new members to be part of the membership policy.

##### Secretary - Updates

The committee's volunteer announcement was modified to enhance volunteer management.

The RFP document for the CMC-Global Hubs and events will be revised for announcement in December.

##### Treasurer - updates

Invoicing was developed based on the delegates total approved budget, the membership fees allocation will differ each year depending on number of IMCs and CMCs.

Reporting now is easily generated from QuickBooks and submitted to the Board meetings i.e. (P&L, balance sheet, budget and account receivables).

The balance sheet and the P&L reflect the good financial position of CMC-Global due to continues updates of transactions. Reema and Dwight will discuss the outstanding Accounts Receivable and will provide an update by next meeting.

Considering the finance committee framework and calendar events, the committee will start meeting quarterly and focus on higher order activities aligned with our goals and vision.

##### Executive Director - Updates

- The registration process for official signatories is in progress as a first step to establish the bank agreement for online payment services.

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- ISO20700 phase I agreement was finalized with complementary licensed copies watermarked with each IMC name delivered to all IMCs. Phase II copies for the use of CMCs and MCs will be finalized with ISO beginning next year upon receipt of IMCs feedback.
- The Board Members approved the QAC and Membership following recommendations:
  - IMC Bangladesh to be a Full Member.
  - IMC Algeria to be a Provisional Member.
- New membership application from Zimbabwe for provisional membership and an application from Serbia and Croatia for full membership.
- Elena was assigned as Board Liaison for IMC Armenia and Jan Willem Kradolfer for IMC Algeria considering their language skills for better communications.
- The annual membership invoices were sent to all IMCs according to the approved budget.

#### Updates from Vice Chairs/Committee Links/Liaisons

- Developing the toolbox within the PSC and setup the declaration checklist for MCs self declaration along with the related needed training which is targeted to be ready by beginning 2018. the training will be certified with IMCs accredited as providers.
- The consulting readiness index concept was developed two years ago, the Academic Fellow panel is now involved in setting up up a questionnaire to include certain criteria for this index and outcome might be available by Vienna meeting.
- The events and conference committee started to discuss preparations and themes of the upcoming CMC-Global events .
- The CMC Firm work is ongoing with a goal to have 20-22 CMC Firms from medium to large size firms in the next 3 years from Ireland, Netherlands, Japan, UK, Austria, USA and China, also, IMC Iran are working on finalizing at least one CMC-Firm before AP Hub meeting.
- A opportunity from Denmark to introduce the AMCC program in their training as a pilot. It needs to be ensured that the program can work for institutes who deliver training as well as private companies.
- CMC-Global responsibility to track credibility of news published in the CMC-Today with a clear publishing policy to be prepared and included in the CMC-Today and in its call for contributions.
- GI are progressing well in terms of certifying more members with a current total of (50) half of which are from Moldova who may soon be establishing their own institute.
- CMC-GI are working to maintain level of certification process and are expanding assessors from different countries to cover the need of required languages

**Date of next Face-face meeting – 1 and 2 February, 2018  
as Full working days**

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