

CMC-Global (ICMCI) Board Meeting

PUBLIC SUMMARY

Public Summary of Board Meeting number 4/2017

Date of the meeting:

Saturday, the 6th July 2017

Face to Face Board Meeting in Dublin

Introduction

The board meeting agenda was comprised of (11) items to include updates from all board members and ED on their activities, initiatives and preparations for the upcoming events.

Following is a summary of updates and decisions:

Collaborative Approach Meetings

Meetings with IMCs continued with distinguished focus from Chair, ED and Liaisons. Response from IMCs is not as strong as last year, but we will keep the effort of increasing communication and understanding.

Membership

- It was decided that all IMCs in a member not in good standing situation will be communicated with by MC once the MGS report is prepared, and prior to publication, to give them a period of time to rectify.
- Communication to highlight risks of being a Member not in Good Standing.
- If a member loses the status of good standing it would create a need to consider if this IMC is a right partner in the country.
- IMC-Armenia is accepted as a provisional member of ICMCI as per MC recommendation.
- IMC-Brazil to continue as a full member of ICMCI as per the assessment recommendation result from MC.
- Discussion on hubs configuration will be scheduled for board to assess due to growth in certain regions.
- Membership survey approved for announcement with a deadline of July 31st.
- IMC Performance Criteria Document was requested from MC to be presented in Astana.

Services

ICMCI is undergoing procedures to include online payment option on the website. IMCs will be kept updated when finalized. This will be provided as a service at this point. This service will complement the CMC-Global Registry initiative that will be presented in Astana. The registry will focus on providing the framework for consultants to cooperate at an international level.

Secretary - Updates

- Tentative agenda on the Annual Meeting will be uploaded to websites soon and announced in newsletter accordingly.
- Two proposals were received for the 2018 events after process of shortlisting from 4 expressions of interest. Chosen host scored perfect marks. Announcemnt will take place at Astana events.
- Discussion on remote attendace availability will be included in the 2019 events request for proposal.

Executive Director - Updates

- Auditor assigned for 2016-2017 financial statements.
- Academic Fellow Panel recommended approval of 7 nominations out of 10 received. Board approved and communicaiton with IMCs to commence.
- Microsites are ready and announced to IC, GI and ISO to provide outline of menus for data entry.

Secretariat: C/O Maurer & Stager AG

Fraumunsterstrasse 17/Postfach 318

CH – 8024 Zurich

W: www.cmc-global.org E: cmc-global@cmc-global.org

CMC-Global (ICMCI) Board Meeting

PUBLIC SUMMARY

Treasurer - updates

- The financial statements were submitted and approved by Board Members. Summary of documents is as follows:
 - The P/L circulated was generated from Quick Books and needs to be added manually to the previous statements received from MOS till end Dec 2016.
 - Total revenue: 152K
 - Total expenses: 103K
 - Net revenue: 48.181K – allowance for assessments fees of around 16K will take that down to around 32K.
 - We are starting the next year in a good position and this allows us to cover costs of the directory and e-commerce.
 - Balance sheet: accounts receivable seems a little higher since invoices were issued later than usual and we are still following up with a few IMCs. Work is in progress.
 - The timetable for the yearend statements has been put in place.
 - BTS to be reversed after discussion between Treasurer and Auditor.
- Budget transition & QB customization will be completed by end of year.
- The Finances Accountability and Authority breakdown between Treasurer and ED as per the new governance is now finalized.

ISO 20700

It was decided that once agreement with ISO is finalized, a free copy will be provided to each IMC.

Updates from Vice Chairs/Committee Links/Liaisons

- Events committee continue to support IMC Kazakhstan in the conference preparations.
- Discussion on the Assessors Travel Policy, and decision was: The ICMCI responsibility through the QAC is to ensure that all Assessors are aware that they must check travel advisories and make an informed decision as to whether they will take an assignment.
- Protection of the CMC Brand was discussed, and a decision to add a related question to membership survey to better understand current status among Members.

Date of next meeting: August 8, 2017 at 12 Noon GMT