

CMC-Global (ICMCI) Board Meeting

PUBLIC SUMMARY

Date of the meeting:

Tuesday 22nd November 2016, 1 PM GMT.

Introduction

The board meeting agenda comprised of (12) items to include updates from all board members and ED on their activities and initiatives after the Annual meeting in Toronto.

Following is a summary of updates and decisions:

Board elections for the Treasurer and Secretariat posts 2017

The Board Members voted in favour of Kim and Dwight continuing their roles as Secretary and Treasurer respectively.

Secretariat Handover process

MOS secretariat physical archives will be sorted out personally by Sorin on the 8th December. The final remaining documents will be shipped.

Nitin Kumar – UN representative

Nitin will be representing ICMCI at the UN offices, as his background and connections with UN would fully support the ICMCI presence at the UN. The board approved this Nomination and the announcement will be published.

Annual Meeting MOM

The annual meeting MOM was approved by the board to be sent to the signees: Sorin, Kim and the three CMCs selected from the floor to count the votes, namely Clint Burdett, CMC, Claudia Melchert-Strohmaier, CMC, Alice Kubicek, CMC.

Treasurer – Update

Dwight is working with MOS to finalize the financial statements with its new items as per the approved budget.

The invoices of 2016-2017 will be issued to all IMCs in December with clarifications in the cover letter of the new fee structure based on the last statistics received by IMCs.

Update on ISO 20700

The final editing session for the ISO 20700 was finalized with amendments taking place now, the release of the final standard will be during January of 2017. The tool box to promote the standards to include its implementation and the relation with the IMCs will be in progress with cooperation with QAC, CMC firm and the PSC liaison.

CMC-Global new Website

A concept paper for the micro website will be produced in order to clarify the service, its cost, and benefits.

Transfer of email server and previous emails are already being discussed between current and previous providers.

Confirming Committee Links & Vacancies

1. Simon Haslam is the new Chair for the Academic Fellows panel starting end of January 2017

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2. Kyeong Han assigned as Liaison from the Board to the AFs Panel.
3. Louis Loizou is the new Chair for the QAC and Clint Burdette will continue as a QAC member for one more year.
4. Vacancies only available among CMC Firm, CMC-GI, marketing committee and Finance committee.
5. Reema and Jeremy will discuss the possibility of having an AMCC committee and if needed any vacancies to be announced.

Executive Director's Report

The report is presented in a new format that is based on the action plan to highlight the roles of everyone involved in the implementation. Cooperation is important in proper updates from all identified owners. The new reporting procedure with a tab for each month on the same sheet was favoured by the board members.

Board meeting dates and timing for 2017

The meeting will continue to commence on the 3rd Tuesday of every other month and the specific time for each meeting will be announced according to Sorin's decision as meetings' time will be rearranged and rotated to accommodate the different time zones for the board members in a balanced manner due to the extreme time zones of our board members.

The next Board Meeting will be on 17th January 2017 via WebEx.