

REPORT OF THE MEMBERSHIP COMMITTEE ASTANA 2017

RECOMMENDATIONS TO THE BOARD

September 4, 2017

EXECUTIVE SUMMARY

As outlined in the Member in Good Standing Policy, which was approved by Trustee vote after the 2014 Seoul Congress, the Membership Committee has undertaken the annual review of the ICMCI membership.

This report presents our recommendations to the Board. It is the product of our review of each member's:

1. QAC assessment status,
2. Account status, and
3. Member communication and engagement.

Where we identified issues and concerns, we have communicated this to the Executive Director, the QAC Committee, and/or the Treasurer, as appropriate.

We have **49 provisional and full members**. We are pleased to **recommend the confirmation of 47 members as being in Good Standing**, as at August 1, 2017, detailed as follows:

Full members	43
Provisional	<u>6</u>
TOTAL FULL & PROVISIONAL MEMBERS	49
Less:	
Members recommended for immediate action to rectify	<u>-2</u>
TOTAL MEMBERS IN GOOD STANDING	47

There are an additional 4 members who have submitted their applications for provisional membership and are awaiting assessment by the QAC. In addition, there is 1 application for provisional membership in progress. This activity totals 54 members, at various stages of membership.

We are recommending that 2 members be officially informed of the need for immediate action to rectify due to a number of factors, but the key determinant has been non-responsiveness to communication.

We note that of the 47 members in good standing, **we have 11 who have issues with their membership in good standing**, and these members are slated to be reviewed in Q4/2017 to see if their issues have been resolved.

Therefore, there are **36 members who are identified as completely in good standing**.

Since our last report, we are disappointed with the trend to have so many members who have issues with their MGS status. Many of these issues have been outstanding previously, but these have not been rectified with the passage of time.

TOTAL MEMBERS IN GOOD STANDING	47
Plus:	
Applications accepted and awaiting QAC assessment	4
Applications pending (in progress)	<u>1</u>
TOTAL POTENTIAL MEMBERS	<u>52</u>

As requested by the Board, we have also included a discussion paper, with recommendations, on Membership Requirements. This paper outlines what an ideal member looks like, in terms of their activity, accounts and assessment. The intent is to communicate proactively to IMCs what kind of engagement we expect.

We trust the attached set of recommendations meet with the Board's approval, and as a committee, we stand ready to address any questions or concerns that the Board may have.

Respectfully submitted by:

Glenn Yonemitsu (Chair)
Peter Csakvari (Vice Chair)
Elena Yuzkova (Board Representative)
Marjo Dubbeldam
Liew Shin Liat
Canute Thompson
Aaron Linden

Attachments:

1. Member in Good Standing Report
2. Membership Requirements Discussion Paper

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DETAILED REPORT ON MEMBERSHIP STATUS

Membership Status:

Please note that we have included many comments so the Board understands the issues at hand. Comments in ALL CAPS represent the recommendation from the Membership Committee.

These recommendations follow the assessment of each member IMC against the three key criteria set out by the Membership Committee:

1. QAC assessment status,
2. Account status, and
3. Member communication and engagement.

A number of IMCs have some issues with their membership that must be clarified. The decision to recommend "immediate action to rectify" was not taken lightly. That is why we have recommended on 11 members, that they be given until Q4/2017 to rectify the outstanding issues. For these members, we have recommended a short Member in Good Standing renewal.

For the 2 members where we have recommended "Immediate action to rectify", there were a number of issues, but the decision ultimately came as a result of non-communication.

We appreciate that the Board may decide to accept or not accept the suggested recommendation for each specific member IMC, due to extenuating circumstances.

#	Member/Prospect	Status	Comments/Recommendation
1	Algeria	-	<ul style="list-style-type: none"> Application for provisional was received last year QAC has had difficulty in getting a date for the assessment QAC assessment scheduled for July 2017
2	Armenia	Provisional	<ul style="list-style-type: none"> MEMBER IN GOOD STANDING Provisional membership granted this year

#	Member/Prospect	Status	Comments/Recommendation
3	Australia	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due and being scheduled
4	Austria	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
5	Bangladesh	Provisional	<ul style="list-style-type: none"> Full member application received in 2016 QAC assessment complete, but report not received €2K 2016-17 membership dues – aged more than 120 days RECOMMEND GIVING DEADLINE TO SETTLE OUTSTANDING AMOUNTS DUE RECOMMEND DEFERRING DECISION TO SUSPEND UNTIL Q4/2017 CONTINUE IN GOOD STANDING UNTIL Q4/2017
6	Brazil	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
7	Bulgaria	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment in progress
8	Canada	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
9	Caribbean	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due and being scheduled
10	China	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due and being scheduled
11	Chinese Taipei	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due and being scheduled
12	CMC – Global Institute	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment was successful Full membership granted this year
13	Colombia	-	<ul style="list-style-type: none"> Application for provisional has been received Payment of the provisional membership fees confirmed QAC assessment postponed as it was deemed Colombia was not ready for an assessment Membership Committee has not had the opportunity to review this feedback yet

#	Member/Prospect	Status	Comments/Recommendation
			<ul style="list-style-type: none"> APPLICATION REMAINS IN PROGRESS UNTIL MEMBERSHIP COMMITTEE MEETS
14	Croatia	Full	<ul style="list-style-type: none"> €1.7K 2016-17 membership dues – aged more than 120 days RECOMMEND GIVING DEADLINE TO SETTLE OUTSTANDING AMOUNTS DUE RECOMMEND DEFERRING DECISION TO SUSPEND UNTIL Q4/2017 CONTINUE IN GOOD STANDING UNTIL Q4/2017
15	Cyprus	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
16	Denmark	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
17	Finland	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due in 2017 Assessment not scheduled as of this report
18	Germany	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
19	Hong Kong	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due in 2016 and delay approved to 2017 Assessment not scheduled as of this report
20	Hungary	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
21	India	Full	<ul style="list-style-type: none"> Assessment due in 2015, but delayed to 2017 IMC is non-responsive to QAC Recommend immediate action to rectify
22	Iran, Islamic Republic of	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
23	Ireland	Full	<ul style="list-style-type: none"> €3.2K 2016-17 membership dues – aged more than 120 days Delegate has indicated it will be paid soon, but no formal agreement reached RECOMMEND GIVING DEADLINE TO SETTLE OUTSTANDING AMOUNTS DUE RECOMMEND DEFERRING DECISION TO SUSPEND UNTIL Q4/2017 CONTINUE IN GOOD STANDING UNTIL Q4/2017
24	Israel	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
25	Italy	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING

#	Member/Prospect	Status	Comments/Recommendation
26	Japan	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due in 2017 Assessment not scheduled as of this report
27	Jordan	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due in 2017 Assessment not scheduled as of this report
28	Kazakhstan	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due in 2017 Assessment not scheduled as of this report
29	Korea, Republic of	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
30	Kosovo	Provisional	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING Application to become a full member has been received (July). Membership Committee will review at next meeting – before forwarding to QAC.
31	Kyrgyz Republic	Provisional	<ul style="list-style-type: none"> BOARD HAS ALREADY DEALT WITH THIS CONTINUE AS A PROVISIONAL MEMBER UNTIL Q4/2017 TO SEE IF RECEIVABLES ARE SETTLED Letter sent to IMC outlining terms and conditions for continued membership Background: <ul style="list-style-type: none"> Period to become a full member has exceeded €4K in amounts outstanding for more than 2 years Agreement with Treasurer but amounts in dispute Made payment in July 2017 Requested suspension, but we responded with a 1 year extension to provisional status, with quarterly reports, updating their progress towards their objectives
32	Lebanon	-	<ul style="list-style-type: none"> Application for provisional has been received QAC assessment is required

#	Member/Prospect	Status	Comments/Recommendation
			<ul style="list-style-type: none"> Assessment in the process of being scheduled
33	Lithuania	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
34	Macedonia FYROM	Full	<ul style="list-style-type: none"> €2.3K O/S in Breakthrough Strategy dues – aged more than 120 days Amounts were outstanding last year too QAC assessment done, but report not submitted to ICMCI – will be re-done RECOMMEND GIVING DEADLINE TO SETTLE OUTSTANDING AMOUNTS DUE RECOMMEND DEFERRING DECISION TO SUSPEND UNTIL Q4/2017 WHEN QAC ASSESSMENT SHOULD BE RECEIVED CONTINUE IN GOOD STANDING UNTIL Q4/2017
35	Mongolia	-	<ul style="list-style-type: none"> Two parties applying for Provisional membership Application for provisional has been received QAC will assess both and a decision will be made
36	Myanmar	Provisional	<ul style="list-style-type: none"> Application for full member received in June QAC assessment is required But €2K in old membership dues – aged more than 120 days IMC is working with ICMCI. RECOMMEND NO SUSPENSION UNTIL QAC COMPLETE RECOMMEND COLLECTING ASSESSMENT FEE UPFRONT CONTINUE IN GOOD STANDING UNTIL Q4/2017
37	Netherlands	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING
38	New Zealand	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due in 2017 Assessment not scheduled as of this report
39	Nigeria	Full	<ul style="list-style-type: none"> CONTINUE IN GOOD STANDING QAC assessment due in 2017 Assessment not scheduled as of this

#	Member/Prospect	Status	Comments/Recommendation
			report
40	Norway	Full	<ul style="list-style-type: none"> • €2.1K 2016-17 membership dues – aged more than 120 days • Communication is poor • Last communication is they will settle soon – no fixed dates • RECOMMEND GIVING DEADLINE TO SETTLE OUTSTANDING AMOUNTS DUE • RECOMMEND DEFERRING DECISION TO SUSPEND UNTIL Q4/2017 • CONTINUE IN GOOD STANDING UNTIL Q4/2017
41	Philippines	Full	<ul style="list-style-type: none"> • CONTINUE IN GOOD STANDING
42	Poland	-	<ul style="list-style-type: none"> • Application for provisional has been received • QAC assessment has been initiated but not complete • QAC sent final request and wonder if there is continued interest • RECOMMEND CLOSE MONITORING
43	Romania	Full	<ul style="list-style-type: none"> • CONTINUE IN GOOD STANDING
44	Russian Federation	Full	<ul style="list-style-type: none"> • CONTINUE IN GOOD STANDING
45	Serbia	Provisional	<ul style="list-style-type: none"> • CONTINUE IN GOOD STANDING • Expect application for full membership shortly
46	Singapore	Full	<ul style="list-style-type: none"> • CONTINUE IN GOOD STANDING
47	South Africa	Full	<ul style="list-style-type: none"> • CONTINUE IN GOOD STANDING • QAC assessment due in 2017 • Assessment not scheduled as of this report
48	Sweden	Full	<ul style="list-style-type: none"> • Assessment was completed earlier this year • CONTINUE IN GOOD STANDING
49	Switzerland	Full	<ul style="list-style-type: none"> • Dispute with €1.5K in Breakthrough fees they will not pay – aged more than 120 days • RECOMMEND GIVING DEADLINE TO SETTLE OUTSTANDING AMOUNTS DUE • RECOMMEND DEFERRING DECISION TO SUSPEND UNTIL Q4/2017 • CONTINUE IN GOOD STANDING UNTIL

#	Member/Prospect	Status	Comments/Recommendation
			Q4/2017
50	Thailand	Full	<ul style="list-style-type: none"> • €1.7K 2016-17 membership dues – aged more than 120 days • No communication • Assessment due in 2015 but delayed to 2017 – still not done • IMC is non-responsive to QAC • Recommend immediate action to rectify
51	Turkey	Full	<ul style="list-style-type: none"> • €2.2K 2016-17 membership dues – aged more than 120 days • Payments are not being made • Assessment is overdue and another extension requested • Assessment postponed • Much communication • Amounts were outstanding last year too • Commitment made to pay all O/S amounts by Q4 2017 • RECOMMEND TO DEFER DECISION ON SUSPENSION UNTIL Q4/2017 • CONTINUE IN GOOD STANDING UNTIL Q4/2017
52	Ukraine	Full	<ul style="list-style-type: none"> • €2.1K due – aged more than 120 days • Payment received at EuroHub in July, but not yet entered to accounting • €550 due – expect payment in Astana • RECOMMEND CONTINUE IN GOOD STANDING
53	United Kingdom	Full	<ul style="list-style-type: none"> • CONTINUE IN GOOD STANDING
54	United States	Full	<ul style="list-style-type: none"> • €700 in assessment fees due – aged more than 120 days • Up for assessment again in 2018 • RECOMMEND GIVING DEADLINE TO SETTLE OUTSTANDING AMOUNTS DUE • RECOMMEND DEFERRING DECISION TO SUSPEND UNTIL Q4/2017 • CONTINUE IN GOOD STANDING UNTIL Q4/2017

Exceptions and notes: None