



APPLICATION & ASSESSMENT INPUT

STATEMENT OF BASIC FACTS

The Firm is requested to provide the following factual information in order to provide background on the Firm to the CMC-Global assessors.

<i>Firm name</i>	<i>Contact Person for the Assessment</i> <i>Email address</i>
<i>Firm office address</i>	<i>email address</i> <i>telephone number</i> <i>website</i>
<i>Date of Foundation (firm legal status):</i>	
<i>Does the Firm have a regional or a branch structure? (specify)</i>	
<i>Firm President (or equivalent)</i> <i>Firm Executive Director (or equivalent)</i> <i>Firm Project Management Dept. Director (or equivalent)</i> <i>Head of HR (or equivalent)</i>	<i>(names and roles)</i>



<p><i>Number of employees (total)</i></p>	<p><u><i>Analysis of employees by:</i></u></p> <p><i>Consultants:</i></p> <p><i>Supporting Staff:</i></p> <p><i>Others (specify):</i></p>
<p><i>Does the Firm contract freelance consultants?</i> Yes No</p>	<p><i>(Criteria for selection)</i></p>
<p><i>Does the Firm have Consultants on staff who are CMCs?</i> Yes No</p>	<p><i>(If yes, please advise number)</i></p>
<p><i>Does the Firm have a training and a development program with supporting activities? E.g. seminars, conferences, workshops...etc. (specify)</i></p>	<p><i>(Type of activity with full details)</i></p>
<p><i>Definitions</i></p>	<p><i>Please give your definition of:</i></p> <p><i>1. a management consultant</i></p> <p><i>2. a certified (i.e. fully qualified) management consultant</i></p>
<p><i>Type of Clients</i></p>	<p><i>Please give three examples of the types of clients your members consult for.</i></p>



<i>Please answer "Yes" or "No" to the following questions. (Please enclose a copy of published corporate material where relevant.):</i>		
<i>1. Does the firm have a code of professional conduct, or ethics?</i>	Yes	No
<i>2. Are there complaints and disciplinary procedures in existence to support the code?</i>	Yes	No
<i>3. Have these procedures ever been employed? Explain briefly:</i>	Yes	No

STATEMENT:

I certify that all statements made by me in this application and the documents enclosed herein are correct. I have arranged for the application fee to be paid to CMC-Global (ICMCI).

Signature: _____

Name (print): _____

Title or role: _____

Date: _____