

ICMCI ACCREDITED CONSULTING PRACTICE SCHEME

STATEMENT OF EQUIVALENCE – CMC ASSESSMENT PROCESS

Consulting Practice Name:

Date:

Contact Name:

Title:

Contact Telephone:

Contact email:

Topic	Standard	Consulting Practice	Relevant documents
		Describe your Standard under each heading, demonstrating its equivalence and adequacy with the requirements of the ICMCI / <Institute> Standard	Cross reference to relevant documents here
A. Vision and policy	Well-considered vision and policy regarding the professional standard of CMC management consultants		
B. Pre-requisite for CMC Candidates			
<i>Basic experience</i>	Normally three full time years in management consultancy		
<i>Education</i>	Recognised degree or professional qualification or (normally) a further five years full time in management consultancy		
<i>Preparation of Candidates</i>	Suitable facilities to help candidates' preparation to meet the CMC standard		

Document Title	Accredited Consulting Practice Scheme – Statement of Equivalence – CMC Assessment process	Version #	1.0
Document Authority	PSC	Status	Draft
System Reference	ICMCI-ACP-003	Date	19/04/2013

Topic	Standard	Consulting Practice	Relevant documents
		Describe your Standard under each heading, demonstrating its equivalence and adequacy with the requirements of the ICMCI / IMC Standard	Cross reference to relevant documents here
C. CMC Standard			
Body of Knowledge	The ICMCI / <Institute> Body of Knowledge (BoK)		
CMC Competency Framework	Competency Groupings under the following Headings		
Business Insight	Client Business		
	Consulting Business		
Technical Competence	Functional Specialisation		
Consulting skills - Engagement Management	Client Focus		
	Assignment Management		
	Consulting Knowledge		
	Consulting Process Techniques		
	Tools and Methodologies		
	Risk and Quality Management		
Values & Behaviour	Ethics and Professionalism		
	Analytical Skills		
	Personal Interaction		
	Personal Development		

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C. CMC Standard – cont.			
<i>Code of Professional Conduct</i>	The ICMCI / <Institute> Code of Professional Conduct		
<i>Documents required to be submitted by the Candidate</i>	Appropriate documentation		

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D. CMC Assessment Process			
<i>Assessment Process</i>	Assessment of competencies by appropriate means		
<i>References</i>	Written description of assignment(s) and client references verified through interview/personal referees /sponsors		
<i>CMC Award and Retention</i>	Recommendation by the Consulting Practice; award and retention solely by the <Institute>		
<i>Continuing Professional Development</i>	Commitment to a programme of CPD, with a link to a practice certificate or similar arrangement		
<i>Re-certification</i>	Some mechanism through CPD or another means		
<i>Professional Conduct</i>	Commitment to the ICMCI / <Institute> Code, with a process for reviewing potential breaches and applying sanctions		

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D. CMC Assessment Process – cont.			
<i>Organisational Structure concerning CMC Certification</i>	Appropriate structure and authority levels, mechanisms for appeals and for assuring standards		

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E. State of implementation of C & D			
<i>How long has the Standard & Certification process been in use</i>	ICMCI guidance normally at least 6 months		
<i>Number of trained assessors</i>	ICMCI guidance is 2 assessors as a minimum		
<i>Qualification/training of assessors</i>	CMC qualification is required. ICMCI guidance is a minimum of a formal training session in CMC assessment and experience of 2 assessments		
<i>Number of candidates assessed so far</i>	ICMCI guidance is that 4 candidates minimum should have been assessed, involving at least 2 assessors		

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